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SECRETARY OF STATE  
ADMINISTRATIVE RULES

Title [11]7—[DEPARTMENT OF PUBLIC SAFETY] MISSOURI DEPARTMENT OF  
TRANSPORTATION

Division [3]60—[Director's Office] Traffic and Highway Safety Division

Chapter 3—Driver Improvement Program

PROPOSED AMENDMENT

[11]7 CSR [3]60-3.010 **Approval.** The Missouri Highways and Transportation Commission is amending sections (1) through (5) and (8) through (9) and moving this rule from 11 CSR 3-3.010 to 7 CSR 60-3.010.

*PURPOSE:* This proposed amendment updates the driver improvement programs mandated by section 302.302, RSMo (1986).

(1) The Missouri Highways and Transportation Commission designates [director of] the Missouri Department of [Public Safety] Transportation's [designates the] Traffic and Highway Safety Division [of Highway Safety] as the agency receiving applications and [recommending] approving or denying [approval] applications. The 2016 Driver Improvement Program Provider Application is available from the Missouri Safety Center, Humphreys Bldg., Suite 200 Warrensburg, MO 64093-2324; which is incorporated herein by reference and made part of this rule. This rule does not incorporate any subsequent amendments or additions to this publication [based upon established rules]. [The director shall retain approval authority]

(2) Applications to be submitted for driver improvement program approval shall be filed with the division upon forms promulgated and approved by the division's director. The applications shall be forwarded to the [Division of] Traffic and Highway Safety Division, P.O. Box [1406]270, Jefferson City, MO 65102.

(3) The application shall include submission of course outline, instructor qualifications and an assessment of training aids and facilities used by the program. Approval will be based on [accumulation of points in the area.] conformance with standards set forth by the National Safety Council's eight-hour (8) "Defensive Driving Course". The 2014 NSC Driver Safety Training DDC 8/6, 9<sup>th</sup> Edition standards are established by the National Safety Council, 1121 Spring Lake Drive, Itasca, IL 60143-3201; which is incorporated herein by reference and made a part of this rule. This rule does not incorporate any subsequent amendments or additions to this publication.

(4) [No] A driver improvement program shall submit [sufficient] documentation showing the program continues to be qualified for participation in the driver improvement program to the division no sooner than two (2) years and six (6) months nor later than two (2) years and eleven (11) months from date of initial approval for review reapproval. A Traffic and Highway Safety Division approved refresher course must be satisfactorily completed by each instructor within each three (3)-year period. Each approval shall not exceed three (3) years and may be withdrawn with thirty (30)-day notice if it has been determined that the approved program varies significantly from the material submitted for approval.

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(5) An approval certificate shall be issued by the *[Department of Public]* **Traffic and Highway Safety Division** and shall be signed by the **division's** director or their designee upon satisfactory compliance of approval procedures and established criteria for driver improvement programs.

(8) The division shall review applications for approval of driver improvement programs *[ and submit recommendations to the director within fifteen (15) working days of receiving a completed application with all necessary documentation]*.

(9) An approval certificate shall be issued or denied within **forty-five***[eighteen]* **(45)***[(18)]* working days of receiving a completed application with all necessary documentation.

*AUTHORITY: section 302.302.4, RSMo 1986. \* Original rule filed Oct. 15, 1986, effective Jan. 12, 1987. Amended: Filed October 17, 2016.*

*\*Original authority: 302.302, RSMo 1961, amended 1965, 1975, 1981, 1982.*

*PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

*PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Department of Transportation, Pam Harlan, Secretary to the Commission, PO Box 270, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*