



Department of Public Works and Parks

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 862-6767, Fax: (314) 863-9146

REQUEST FOR QUALIFICATIONS

FROM: Angelica Gutierrez, Project Manager
TO: Interested Firms
DATE: October 24, 2012
RE: **Request for Qualifications for Preliminary Engineering and Construction Engineering Services for the Westgate Avenue and Olive Blvd Intersection Realignment – Traffic Signal Installation in University City**
PAGES: Total 3 pages (including this cover)

Dear Consultant:

The *City of University City* is requesting the services of a consulting engineering firm to perform the described professional services for the Westgate Avenue and Olive Blvd Intersection Realignment – Traffic Signal Installation Project.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated below. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 1 pm, on *11/14/2012* at the appropriate office.

The City will evaluate each firm's qualifications and select the most qualified firm to begin price negotiations in order to enter into a contract for the consulting services.

Sincerely,

Angelica Gutierrez
Project Manager – Public Works
City of University City



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City of University City – St. Louis County, Jackson Avenue

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| Federal Aid No.: | STP-5402(611) |
| Location: | Westgate Avenue and Olive Blvd Intersection |
| Proposed Improvement: | <i>This project consists of realignment of the Westgate Avenue and Olive Blvd Intersection, including the installation of a traffic signal, intersection geometric improvements along with new pedestrian facilities.</i> |
| Length: | 300 ft. |
| Approximate Construction Cost: | \$ 363,000.00 |
| DBE Goal Determination | 0 % |
| Consultant Services Required: | <u>Design:</u> <i>Preliminary and final plans, cost estimates, Field surveys, Bidding process.</i> |
| | <u>Construction Engineering:</u> <i>Pre-construction meeting Shop drawing review (if applicable) Daily inspections and records Reject work not conforming Review wage rates Inspect materials Monthly report Final inspection</i> |
| Other Comments: | |
| Contact: | <i>Department of Public Work and Parks, 3rd Floor Attn: Angelica Gutierrez Address: 6801 Delmar Blvd. University City, MO 63130 Phone: (314) 505-8568 E-mail: agutierrez@ucitymo.org</i> |
| Deadline: | 1:00 PM 11/14/2012 |
| Submit | <ul style="list-style-type: none"> Letter of interest should not exceed five (5) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter interest should be received at the address and by the time specified. |



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Pursuant to the Brooks Act 40 USC 1102 for Consultant Selection – the following criteria will be the basis for selection.

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|---------------------------------------|---------------|
| Experience and Technical Competence - | Max Points 40 |
| Capacity and Capability - | Max Points 20 |
| Past Record of Performance - | Max Points 40 |