



City of Arnold

Ron Counts, Mayor

October 19, 2015

Dear Consultant:

The **City of Arnold, Missouri** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 24 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with MoDOT. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 1:00 pm, (November 20, 2015) at City of Arnold, 2101 Jeffco Blvd., Arnold, Missouri 63010

Sincerely,

Ed Blattner, P.E.
Public Works Director

Federal Aid No:	CMAQ-5403(668)
Location:	Jeffco Blvd. at Tenbrook Road
Proposed Improvement:	Traffic light and intersection improvements at the Jeffco Blvd./Tenbrook Road intersection
Length:	0.10 miles
Approximate Construction Cost:	\$810,000
DBE Goal Determination:	8%
Consultant Services Required:	Secure MoDOT approved contract negotiator for right-of-way/easements acquisition, prepare right-of-way plans, construction plans/specifications, and to provide construction engineering (CE) services. Intersection improvements will include but not necessarily limited to traffic signals, sidewalks, street widening/added lane improvements, ADA compliant pedestrian accommodations, surveying, environmental and historic preservation services/permits, utility coordination/permits, the preparation of PS&E final documents, drainage improvements, attend project related meetings and other related services as required.
Other Comments:	CE services will include but not necessarily limited to: work with the contractor on behalf of the City, assist with preconstruction conference, site inspections, prepare change orders, construction material inspections, shop drawing review/approval, conduct construction material testing/inspection, record reporting, and all other necessary work required to provide complete CE services.
Contact:	Name: Ed Blattner, P.E. Address: 2900 Arnold Tenbrook Road Phone: 636-282-6650 Email: eblattner@arnoldmo.org
Deadline: Submittal of interest due by 1:00 p.m. on Friday, November 20, 2015	
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed <u>24</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on both sides. <u>Three</u> copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	<u>40</u>	Max Points
Capacity and Capability -	<u>30</u>	Max Points
Past Record of Performance -	<u>30</u>	Max Points