



January 8, 2013

RE: Notice to Consultants  
Request for Qualifications - REVISED  
Consulting Engineering Services  
Conway Road Bridge No. 206  
0.23 miles east of State Route 141  
Federal Project No. BRM-5401(697)  
St. Louis County Project No. AR-1277

The St. Louis County Department of Highways & Traffic is requesting the services of a well-qualified consulting engineering firm to perform the described professional services for the subject project. Qualifications-Based Selection (QBS) will be used to determine the successful respondent.

General Description of Services Required:

The project involves the removal and replacement of the Conway Road Bridge No. 206 over Maryville Creek, located 0.23 miles east of State Route 141.

- Hydraulics & FEMA No-Rise Certification
- Geotechnical Analysis & Design
- Miscellaneous Pick-Up Survey Work (as necessary)
- Right-of-Way Plans
- Preliminary Plans
- Final Plans
- Job Special Provisions
- Construction Estimates
- Coordination with the Missouri Department of Transportation (MoDOT)
- Drainage Design and MSD Permitting (if necessary)
- Utility Coordination (if necessary)

St. Louis County personnel will perform the topographic, boundary, and channel surveys required for this project. St. Louis County staff will also compile the bidding documents and handle the bidding process. Coordination with MoDOT will require coordination with MoDOT's Local Roads group with respect to federal-aid funding requirements.

The anticipated project schedule is as follows:

Qualifications Statements Due: January 18, 2013

Short List Announced:	February 11, 2013
Interviews:	February 18, 2013
Selection:	February 25, 2013
Negotiation:	February 26, 2013 – March 12, 2013
Legislation/Execution of Contract	March - April, 2013
Notice to Proceed:	May, 2013
Preliminary Plans:	July, 2013
Right-of-Way Plans:	January, 2014
Construction Plans:	October, 2014

Please limit your letter of interest to no more than ten (10) pages. The 10 page limit is all-inclusive, except as specifically noted herein. The submittal should include a statement describing why your firm is interested in the project. This letter should also include any information which may help in the selection process, such as key project personnel, their backgrounds, and other similar projects your firm has completed in the recent past. Lengthy submittals of general company information are neither necessary nor desired. Any sub-consultants needed to complete the professional services requested by St. Louis County must be listed.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest. These items do not count towards the 10-page limit.

Qualifications Statements will be scored based on the following criteria:

- Overall Experience and Technical Competence – 40 points
- Capacity and Capability – 20 points
- Past Record of Performance – 30 points
- Accessibility of Firm & Staff – 10 points

From the qualification statements received, a short list of at least three (3) firms and no more than five (5) firms will be invited for informal thirty (30) minute interviews. The informal interviews will consist of a brief question and answer period followed by general discussion of the project. Scores from the Qualifications Statements will comprise 15% of each firm's interview score in accordance with the Department's QBS policy. PowerPoint, presentation boards, and leave-behind packets will not be permitted.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

If your firm would like to be considered for consulting services, please e-mail your Qualifications Statement to Pamela Thebeau, P.E., Project Manager IV at [PThebeau@stlouisco.com](mailto:PThebeau@stlouisco.com) as a PDF file. All Qualifications Statements must be received by 3:00 p.m., local time, on January 18, 2013 to be considered for this project. Questions regarding this solicitation shall be submitted in writing to the project contact

above. Phone inquiries will not be accepted. Failure to comply with the requirements of the RFQ may negatively impact the evaluation of the consultant's Statement of Qualifications.

The TIP application, latest bridge inspection report, and existing bridge plans are available at: <http://www.stlouisco.com/Community/News/Article/149/RFQ-for-Consulting-Engineering-Services-Conway-Road-Bridge-No-206>.

<b>St. Louis County, Conway Road Bridge No. 206 Replacement</b>	
Federal Aid No.:	BRM-5401(697), TIP# 5805-13
Location:	Conway Road over Maryville Creek
Proposed Improvement:	Bridge Replacement
Length:	0.10 miles
Approximate Construction Cost:	\$867,000
DBE Goal Determination	10%
Consultant Services Required:	<p><i>The project involves the removal and replacement of the Conway Road Bridge No. 206 over Maryville Creek, located 0.23 miles east of State Route 141.</i></p> <ul style="list-style-type: none"> <li>• <i>Hydraulics &amp; FEMA No-Rise Certification</i></li> <li>• <i>Geotechnical Analysis &amp; Design</i></li> <li>• <i>Miscellaneous Pick-Up Survey Work (as necessary)</i></li> <li>• <i>Right-of-Way Plans</i></li> <li>• <i>Preliminary Plans</i></li> <li>• <i>Final Plans</i></li> <li>• <i>Job Special Provisions</i></li> <li>• <i>Construction Estimates</i></li> <li>• <i>Coordination with the Missouri Department of Transportation (MoDOT)</i></li> <li>• <i>Drainage Design and MSD Permitting (if necessary)</i></li> <li>• <i>Utility Coordination (if necessary)</i></li> </ul> <p><i>St. Louis County staff will compile the bidding documents and handle the bidding process. Coordination with MoDOT will require coordination with MoDOT's Local Roads group with respect to federal-aid funding requirements.</i></p>
Other Comments:	St. Louis County personnel will perform the topographic, boundary, and channel surveys required for this project.
Contact:	Pamela Thebeau, P.E. Project Manager IV St. Louis County Department of Highways & Traffic <a href="mailto:PThebeau@stlouisco.com">PThebeau@stlouisco.com</a> All questions and submittals via e-mail. Phone inquiries not accepted.
Deadline:	January 18, 2013 at 3:00 p.m.