

HICKORY COUNTY COMMISSION

P.O. BOX 3 - HERMITAGE, MISSOURI - 65668-0003

417-745-6450 1-888-745-0005 FAX: 417-745-6057 JEANNE LINDSEY, CLERK



ROBERT SAWYER
PRESIDING COMMISSIONER

J.C. OWSLEY
ASSOCIATE COMMISSIONER

GARY WARREN
ASSOCIATE COMMISSIONER

September 20, 2011

Dear Consultant:

The Hickory County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included in the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

Hickory County will evaluate firms based on (a) experience and competence, (b) the capacity of the firm to perform the work in the timeframe needed, (c) past performance and (d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 3:30 p.m., October 14, 2011 at P.O. Box 3, Hermitage, MO 65668.

Sincerely,

Jeanne Lindsey
Hickory County Clerk

Attachment

County: Hickory Route 00119
Existing Bridge No. 1190015
Federal ID # 16425
Location: over Weaubleau Creek on County Road 340 Section 34 Township 36 Range 23 W
Proposed Improvement: Bridge Replacement
Length: current length 91 ft. New estimate 125' – 150'
Approximate Construction Cost: 400,000.00
DBE Goal Determination: 0%

Consultant Services Required:

Design: determine needs of the County for this project, conduct topographic: property and utilities surveys, subsurface investigation, etc.

Roadway: preliminary plans, right of way plans, permits if needed and right of way deeds if needed, final construction plans.

Bridge: hydraulic analysis, scour studies, field surveys and preliminary design of the new bridge, estimated costs. After approval of preliminary design prepare detailed construction plans, estimated costs and final construction plans (provide multiple copies).

The geotechnical investigation.

Bidding Phase: after construction authorization provide revised plans if needed, provide specifications and bid documents, provide bid list and assist in advertising for bids, assist county in evaluating bids.

Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspections, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspections, be present during critical construction operations, work with county to do full time inspections and reporting and participate in final inspection.

Contact: Hickory County
P. O. Box 3
Hermitage, MO 65668
Phone 417-745-6450
E-mail hickory@sos.mo.gov

Clerk: Jeanne Lindsey
Presiding Commissioner: Robert Sawyer

Deadline: October 14, 2011 3:30 p.m.

Pursuant to the Brooks Act for Consultant Selection-the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design:

Experience and Technical Competence-	<u>30%</u>	Max Points
Capacity and Capability-	<u>30%</u>	Max Points
Past Record and Performance-	<u>30%</u>	Max Points
Firm's Proximity & Familiarity with the project area-	<u>10%</u>	Max Points