MARLENE WAINSCOTT
County Clerk/Election Authority

TRICIA MORRIS
Deputy Clerk

ROBIN THURMAN
Deputy Clerk

OFFICE OF THE COUNTY CLERK

County of Bates

1 NORTH DELAWARE
BUTLER, MISSOURI 64730
Phone (660) 679-3371
Fax (660) 679-9922

Bates County Commission
DONNA L. GREGORY
Presiding Commissioner
Butler, MO
RANDY W. PIKE
Northern Commissioner
Adrian, MO
LARRY BERRY
Southern Commissioner
Hume, MO

May 31, 2011

Dear Consultant:

The Bates County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachment. Limit your letter of interest to no more than 2 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The Bates County Commission will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 2:00 pm, (June 22, 2011) at Bates County Courthouse, 1 North Delaware, Butler, MO 64730.

Sincerely,

Donna Gregory

Donna Gregory
Bates County Presiding Commissioner

Attachment

Bates County, Bridge #0810008	
Federal Aid No.:	BRO-B007(16)
Location:	NW 17002 Road (CART Road 081) Over Mormon Fork Creek
Proposed Improvement:	Bridge Replacement
Length:	0.1 Mile
Approximate Construction Cost:	$250,000.00
DBE Goal Determination	0
Consultant Services Required:	Construction Inspection, Materials Testing, Contract Administration
Other Comments:	
Contact:	Donna Gregory, Presiding Commissioner 1 North Delaware, Butler, MO 64730 660-679-3371 donnag558@yahoo.com
Deadline:	2:00 P.M., June 22, 2011