



1000 City Parkway • Osage Beach, MO 65065
City Hall [573] 302-2000 • Fax [573] 302-0528

January 28, 2013

Dear Consultant:

The City of Osage Beach is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than five (5) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5:00 pm, February 19, 2013 at City of Osage Beach, City Hall, 1000 City Parkway, Osage Beach, Missouri 65065.

Sincerely,

Nicholas Edelman, P.E.
City Engineer

Attachment

<i>City of Osage Beach/County of Camden, Osage Beach Parkway</i>	
Federal Aid No.:	STP-9900(596)
Location:	City of Osage Beach, County of Camden, Osage Beach Parkway west of the Case Road intersection and east of the Key Largo intersection with Osage Beach Parkway
Proposed Improvement:	ADA Sidewalk Improvements
Length:	5,461 Linear Feet
Approximate Construction Cost:	\$398,801.30
DBE Goal Determination	0%
Consultant Services Required:	The engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents.
Other Comments:	
Contact:	<i>Nicholas Edelman, P.E., City Engineer</i> City of Osage Beach 1000 City Parkway, Osage Beach, MO 65065 (573) 302-2000 ext. 297 nedelman@osagebeach.org
Deadline:	<i>5:00 pm, February 19, 2013</i>
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed five (5) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Two (2) copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points