Ripley County Commission

100 Courthouse Square, Doniphan, MO 63935 Phone 573-996-3215 Fax 573-996-9774 ripley@sos.mo.gov

Johnny Taylor, Jr. Western Commissioner | William D. Kennon, Jr. Presiding Commissioner | David Johnson Eastern Commissioner

November 27, 2013

Dear Consultant:

The **Ripley County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than five pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and be submitted with your firm's Letter of Interest, or be on file with the **Ripley County Commission**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 10:00 am, 12/18/2013 at **100 Courthouse Square, Doniphan, MO 63935.**

Sincerely,

William Kennon, Jr.
Presiding Commissioner

Attachment

Ripley County, Route A-6	
Federal Aid No.:	BRO-B091(012)
Location:	Ripley County, MO
Proposed Improvement:	Replacement of the damaged bridge located on County Rd A-6
Length:	Approximately 45ft
Approximate Construction Cost:	*$177,060.00*
DBE Goal Determination	*%9.00*
Consultant Services Required:	The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents and construction inspection services at the necessary time. Construction Inspection Services will include work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	Additional information is available at the office of the Ripley County Commission
Contact:	Ripley County Commission 100 Courthouse Square, Doniphan, MO 63935 573-996-3215 Ripley@sos.mo.gov
Deadline:	10:00 a.m. – December 18, 2013
Submit • Letter of interest should not exceed _5_ pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. ___3____ copies of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	10 Points
Capacity and Capability -	10 Points
Past Record of Performance -	10 Points