



The Seat of Stoddard County

CITY OF BLOOMFIELD

BLOOMFIELD, MISSOURI 63825

February 21, 2012

Dear Consultant:

The City of Bloomfield is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 15 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

The complete proposal can be obtained by contacting the City Clerk at (573)568-3464 or on the City's Website at www.cityofbloomfield.net. Facsimile proposals will not be accepted. The City of Bloomfield is an Equal Opportunity Employer.

We request all letters be received by 4:00 p.m., March 23, 2012 at Bloomfield City Hall P.O. Box 350, 400 N. Prairie, Bloomfield, MO 63825.

Sincerely,

Scott Staggs,

Mayor

<i>City of Bloomfield, Stoddard County</i>	
Federal Aid No.:	SRTS-INF-H31H(102)
Location:	Rt.J., School St., Seneca St., Center St. near Bloomfield R-14 Public School System, Bloomfield, MO
Proposed Improvement:	Replacing Sidewalks
Length:	5965 ft.
Approximate Construction Cost:	\$244,061.00
DBE Goal Determination	0%
Consultant Services Required:	<p><i>The engineering responsibilities may include but are not limited to:</i></p> <p><i>The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include, right of way plans, surveying, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, utility coordination/permits and traffic controls and the compliance with ADA requirements. The services will also include preparation of PS&E and final documents.</i></p> <p><i>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations and participate in final inspection.</i></p>
Other Comments:	
Contact:	<p><i>Scott Staggs, Mayor</i> <i>P.O. Box 350., 400 N. Prairie, Bloomfield, MO 63825</i> <i>(573)568-3464</i> <i>cityblfd@newwavecomm.net</i></p>
Deadline:	<i>4:00 P.M. March 23, 2012</i>
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed <u>15</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>2</u> copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. The basis of the evaluations can be located in the Engineering Policy Guide fig 136.6.2. Maximum points can be modified or additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points