

Del Dee Meyer
Mayor

Courtney Cole
City Clerk

CITY OF SALISBURY

128 W. Second St.
P.O. Box 168
Salisbury, MO 65281

Telephone
660-388-6197
Fax: 660-388-5608

May 27, 2011

Dear Consultant:

The City of Salisbury is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm. The DBE goal is 0% for the engineering services portion of this project.

The City of Salisbury will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5:00 pm, June 30, 2011 at Salisbury City Hall, P.O. Box 168, Salisbury, MO 65281.

Sincerely,

Courtney Cole
City Clerk

Attachment

City of Salisbury, MO	
Federal Aid No.:	<i>STP-9900(244)</i>
Location:	<i>City of Salisbury</i>
Proposed Improvement:	<i>Sidewalk Project beginning from 2nd St. & Weber Ave, from Weber to 9th St., from 9th St. to Broadway, and from Broadway back to 2nd St.</i>
Length:	<i>Approximately One Mile (and possibly additional 500 feet)</i>
Approximate Construction Cost:	<i>\$162,000.00</i>
DBE Goal Determination	<i>0%</i>
Consultant Services Required:	<i>Engineering Services</i>
Other Comments:	
Contact:	<i>Name: Courtney Cole, City Clerk Address: P.O. Box 168, Salisbury, MO 65281 Phone: 660-388-6197 E-mail: citysalis@cvalley.net</i>
Deadline:	<i>5:00 p.m. on June 15, 2011</i>