

Missouri
Department
of Transportation



Pete K. Rahn, Director

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Missouri Department of Transportation
Terms and Conditions of Sealed Bids

SB 5-100412: Contaminated Scrap Aluminum located at Moberly Correction Center

BID SUBMITTAL

Your written bid must be mailed in a sealed envelope or box, or else delivered by hand or courier service (UPS, Federal Express, DHL, etc.) to be received on or before 2:00 p.m., local time, April 12, 2010, at the office of:

Ms. Leann Kottwitz
Missouri Department of Transportation
General Services - Procurement
1320 Creek Trail Drive; P.O. Box 270
Jefferson City, MO 65102

All documents must be sealed and the outermost wrapping should be clearly marked "**Bid for Contaminated Scrap Aluminum**". **FAXED BIDS WILL NOT BE ACCEPTED**.

VIEWING DATES AND TIMES

This is a sealed bid for scrap materials located at Moberly Correctional Center in Moberly, Missouri. Bidders will be given the opportunity to view the material on two (2) separate dates:

- **Thursday, April 1, 2010, from 8:30 a.m. to 2:30 p.m., and**
- **Monday, April 5, 2010, from 8:30 a.m. to 2:30 p.m.**

Please contact the below listed individual at least 48 hours in advance to coordinate one of the above listed dates and time to review the materials. Due to enhanced protection, special provisions for the viewing and pickup of scrap material located at the Moberly Facility will be in place prior to and during the sale.

Contact: **Bill Bernard**
660-263-3778, ext. 5442
Moberly Correctional Center

AWARD, PICKUP AND REMOVAL

The high bidder must weigh the material at an approved scale and is responsible for the weighing fee. Any tie bids received between bidders for the same lot will be settled using the process outlined in 7 CSR 10-11.020. Awarded lot(s) **must be removed no later than Friday, April 30, 2010, 2:30 PM (local time)**.

Please contact the same individual listed above at least 48 hours in advance to coordinate the removal of the materials. The Missouri Department of Transportation reserves the right to accept or reject any or all bids.

PAYMENT FOR LOTS

Payment shall be made to: "Director of Revenue, Credit State Road Fund", and mailed to (or hand delivered) to:

Missouri Department of Transportation (**Mailing Address**)
General Services-Procurement
Attn: Leann Kottwitz
P.O. Box 270
Jefferson City, MO 65102

Missouri Department of Transportation (**Physical Address**)
General Services-Procurement
Attn: Leann Kottwitz
1320 Creek Trail Drive
Jefferson City, MO 65109

The following methods will be accepted as payment for the awarded items:

- 1. Personal or Business Check
- 2. Cashier Check or Money Order.

NOTE: CASH WILL NOT BE ACCEPTED

It is the Buyer's responsibility to remove their awarded lot(s), the Department is not responsible in helping to load or remove any lot. The Buyer indemnifies the Department from any liability when removing items. It is the Buyer's responsibility to obtain any over-length or over weight permits, as they are needed. Payment will be made on actual quantities received.

PRICING SUBMITTAL

Please complete this pricing sheet, sign where indicated, and return on or before the date and time referenced herein for the receipt of sealed bids.

Quantity	Description	Bid Price
Lot #1	Contaminated Scrap Aluminum Moberly Correctional Center, Moberly, MO	\$ _____ /pound

The Missouri Department of Transportation reserves the right to accept or reject any or all bids.

Bidders Name (Printed): _____

Telephone Number (with area code): _____

Bidders Signature: _____

ADDRESS:

Street/Rt. _____

City: _____ State: _____ Zip Code: _____