

ADDENDUM 001
REQUEST FOR PROPOSALS
Missouri Business Plan for CVISN
RFP # 6-090309CB

Offerors shall acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original bid. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Cheryl Bonner Senior General Services Specialist
Offeror's Signature	Department of Transportation 
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: 02/24/09

Questions Submitted/Answers

1. Please clarify what forms from Section 6 need to be included in a firm's response. The Preference in Purchasing Products, Missouri Domestic Products Procurement Act and Cooperative Agreement Notice documents should **not** be included with the response.

Responses should include:

- a. Exhibit A – Firm's Prior Experience
- b. Documentation of enrollment/participation in a federal work authorization program
- c. Worker Eligibility Verification Affidavit for all MHTC/MoDOT Contract Agreements in Excess of \$5,000 (if your company is a Corporation, LC, LLC or PC) **OR** Applicant Affidavit for Sole-Proprietorship or Partnership (if your company is a sole proprietor)

2. The RFP states that one of the evaluation criteria is based on a firm's affirmative action program. Should we include a copy of our Affirmative Action Plan with the proposal as an appendix? Yes.

3. In terms of the budget and cost format, will you only accept the Section 5 - Price Page? Would an electronic recreation be acceptable or can we submit the budget in a table which includes all of the requested information of the Price Page? MoDOT shall only accept the Section 5 – Price Page to be submitted with your proposal.

4. Confirm that the total number of motor carrier interviews is 23 for categories 1, 2, and 3 and the 3 industry associations. MHTC can confirm that 23 interviews is the minimum total number of interviews required by the RFP, which must be distributed between the stated categories as follows:

Category 1.

Interview at least seven (7) IRP Account holders with 1 to 5 power unit(s).

Interview at least one (1) IRP Account holder with 6 to 99 power units.

Interview at least one (1) IRP Account holder with 100 to 999 power units.

Interview at least one (1) IRP Account holder with more than 999 power units.

Category 2.

Interview at least two (2) randomly-selected hazardous waste transporters.

Interview at least two (2) randomly-selected waste tire haulers.

Category 3.

Interview at least three (3) randomly-selected motor carriers who routinely request MoDOT's issuance of overdimension or overweight permits.

Interview at least three (3) randomly-selected motor carriers who have transported superloads.

Industry Associations

Interview at least three (3) motor carrier industry associations that engage in representative or support service activities collectively on behalf of motor carriers, or on behalf of a particular portion or segment of the motor carrier industry.

5. On page 24 of the RFP under (G)Expenses Incurred in Connection with the Required Services 1.A., costs of transportation, lodging, meals, etc. is listed. Can you provide an estimate for the travel for other government agencies or motor carriers? To the extent that the Offeror arranges to interview representatives of government agencies, industry associations or motor carriers during the On-Site Visit, *at their respective locations within Jefferson City, Missouri*, MHTC estimates that the interviewees will not need to incur any travel expenses to participate in the interviews. Beyond that, however, MHTC cannot present any cost estimate for the travel (if any) that is necessary for the Offeror to interview any representative of any government agency, motor carrier or industry association, because the details of these interviews is left entirely to the Offeror's discretion. The Offeror must decide which specific entities (within the categories prescribed in the RFP) it will interview, whether it will conduct these interviews in person, by telephone or by other electronic means, and how it will record the information the RFP requires for each interview. Because MHTC does not know whom the Offeror might select for interviews, or how the Offeror will conduct these interviews, or whether that will involve any travel expense for the persons participating in the interviews, MHTC cannot reasonably estimate the amount of any resulting travel costs for the participants in these interviews.

6. I would like to review Missouri's September, 2000 State Business and Program Plan for CVISN. The RFP indicates that the Plan is attached to the RFP as Appendix A, but I am not finding an Appendix A, nor have I been able to locate the document on the MoDOT web site. If you could provide an electronic copy of the 2000 State Business and Program Plan for CVISN, or instructions for accessing via the web site, that would be very helpful. See Attachment A.

7. Page 6, Item 3 says that "a copy of the current State Business Plan document... is attached as Appendix A", but it is not. Is the current MO Business Plan for CVISN available somewhere? See Attachment A.